|  |  |  |
| --- | --- | --- |
| Meeting date | Monday, March 6, 2023 | **Meeting Minutes** |
| Time | 12:00 PM – 1:00 PM |
| Venue | Teams Teleconference |  |

# Warner Connects **Board of Directors Meeting**

**Roll Call**

* Board Members: Shawn Evanheim (California Homebuilders). Chris Leuffen (Toibb Enterprises), Sara Ziegenhagen (Jaguar Automobile)
* TMO Staff: Julia Wean, Ken Premo, Zoe Bertol-Foell

## Call to Order and Approval of Minutes

* **CL called the meeting to order at 12:09 pm**
* **SE moved to approve the September 20, 2022 Meeting Minutes, seconded by CL**
  + ***Motion carried by unanimous approval***

## Board Responsibility Update

* **The TMO has new ‘occupied’ members, so we have the opportunity to expand our Board of Directors**
  + Terry York Motors – Sara Ziegenhagen
  + Intuit – in process of hiring, but interested in Board involvement
  + South Bay Ltd (6233 Variel) – participating, but not interested in the Board right now
* ***SE made a motion induct SZ onto the board – motion seconded by CL***

## Member Update

* **JW presented an update on membership and the expected future membership deposits and dues for 2023 – 2025**

## Program Update

* **JW presented the results of the annual survey**
  + 3 Responses (3 occupied members)
  + 8% response rate overall, with higher rates at employers vs. residential properties
  + Average AVR: 1.01 (target is 1.5)
  + WC Staff working on individual site reports, will send to members and to the City to document compliance.
* **JW presented an update on the events/tabling that Warner Connects has been hosting** 
  + Event at 6233 Variel - 1/24)
  + Ken presented about Warner Connects to 6200 Variel employees
  + Set up table to discuss with individual employees as needed
  + Some employees interested in bus service, in particular find parking to be too expensive in Warner Center

## Admin Updates

* **JW presented the updates of the invoicing recuperation** 
  + Invoiced $33,387
  + Have received $22,637
  + Westfield (mall) will need to be invoiced as active members
* **Julia presented Steer’s proposal for the new budget proposal** 
  + ***SE made a motion to approve the proposed budget, seconded by CL***

## Other Updates

* SE asked for a update of state funding to Urban Movement Labs. Funding would address through technology the issue of the first/last mile. They are looking at using apps/autonomous vehicles to address first/last mile issues – which will be a good place for Warner Connects to get involved.
  + *WC will check in with Urban Movement Labs before our next meeting*

## Next Meeting

* Meetings will be held every three months unless there is a need for a rescheduling
* Next Meeting: Monday June 5th, 12pm
* Ken will send out a recurring invite to the board