

Meeting date Tuesday, November 1, 2022
Time 12:00 PM – 1:00 PM
Venue Zoom Teleconference

Meeting Minutes

Warner Connects Board of Directors Meeting

Roll Call

- Board Members: Shawn Evenhaim, Chris Leuffen
- TMO Staff: Julia Wean, Ken Premo

Call to Order and Approval of Minutes

- **Mr. Leuffen called the meeting to order at 12:01pm**
- **Mr. Leuffen moved to approve the September 20, 2022 Meeting Minutes, seconded by Mr. Evenhaim**
 - ***Motion carried by unanimous approval***

Staffing Update

- Brian Parent (current Chair) has left his position at Westfield and has requested to step down from the Board
- Chris Leuffen has volunteered to step in as Interim Chair
- Warner Connects staff are in discussions with two additional occupied members (Intuit and Terry York Motors) to solicit additional Board participation
- Mr. Evanhaim moved to approve Mr. Leuffen as interim chair. Unanimously approved

Program Updates

- Ms. Wean announced the receipt by the WCTTIZ of \$2 million in funding. The check presentation was attended by Mr. Premo, who represented Warner Connects. Mr. Evanhaim requested the purpose of the funding be researched.
- Ms. Wein discussed the upcoming Annual Member Survey required by all occupied members and cited the survey process and distribution. The survey results provided to the City in January 2023.
 - Important Survey Dates
 - 11/21 – 11/23 Office Hours
 - 11/28 – 12/02 Survey week
 - 12/02 – 12/23 Send survey links to all employees and collect responses
 - January 2023 Warner Connects publishes survey results

Administrative Updates

- No response from the city on enforcement of the TDM requirement for occupied buildings
- City-wide TDM ordinance is currently being considered
- Warner Connects approved budget is nearing depletion
- Next meeting: December 6, 2022 12:00pm – calendar invite will be sent

Mr. Parent adjourned the meeting at 12:25pm